

## Application for Registration for Overseas Qualified Applicants Information Sheet – THRESHOLD TEMPLATES

Competency templates are a means for you to assist the assessors in locating the evidence in your application which shows that you meet the Bi-national Australia and Aotearoa New Zealand Physiotherapy practice thresholds (The thresholds).

Full detail of the thresholds and the guidelines to support the 'foundational abilities', 'key competencies' and their corresponding 'enabling factors' as well as the 'essential components' can be found on the Physiotherapy Board [website](#).

The thresholds are broken down into templates for: 1. The foundational abilities, 2. The role templates and 3. The essential components. You are required to list (in each template) the specific document contained in your application which shows how you have met/are meeting the particular foundational ability, key competency, and essential component.

### Completing your Threshold Templates

- Applicants are required to complete the Foundational abilities template and refer to your curriculum and academic transcript, including your clinical hours' profile.
- Applicants are required to complete the threshold templates with reference to their corresponding enabling factors. The key competencies are grouped into seven thematic role templates. Please outline your evidence for each role incorporating the following information:

<b>Row 1:</b>	
<b>Your own physiotherapy education programme, including your clinical placements.</b>	<i>Here you should refer to detail included in your curriculum and academic transcript, including your clinical hours' profile.</i>
<b>Row 2:</b>	
<b>Your post-qualification physiotherapy experience.</b>	<i>Refer to the relevant part of your CV and directly to the appropriate referee providing validation of your work history. If you have gained your primary physiotherapy qualification from a four-year full time undergraduate degree and do not yet have any post qualification experience, this is not applicable.</i>
<b>Row 3:</b>	
<b>List three to five items of strong supporting evidence which best reflect your competence for the relevant competency.</b>	<i>Here you should list items which you have chosen to provide within the supporting evidence section of your application that show how you have met/are meeting the key competencies in your <b>post-qualification physiotherapy experience</b>. This includes your reflective statements. If you have gained your primary physiotherapy qualification from a four-year full time undergraduate degree and do not yet have any post qualification experience, you may include supporting evidence from your undergraduate study.</i>

When completing a template, it is important to note the following:

- The Board requires a **typed, hard copy** of your completed competency templates. The Board **only** accepts the templates that are available on the website.
- The Board does not require essay or sentence-style responses. You should list (rather than provide detail of the relevant supporting evidence supplied in your application).
- Each of the seven key competencies are made up of components which form the elements necessary to achieve the competency. While an awareness of the components is essential in demonstrating that you meet each competency, you are not required to refer to each individual component of the competencies in your competency templates.
- The title of the document you are referring to should be listed in the middle column (titled 'Document supplied') and the specific reference and/or page number should be listed in the third column (entitled 'Location in your application...')
- Items of supporting evidence can be referred to in more than one key competency template. For example, an In-Service training presentation could demonstrate that you meet key competency four as well as key competencies five and seven.
- There is no set way to number or reference the documents. It is up to you how you number or reference your application, as long as it is clear and easy for the Assessors to locate the relevant documents. Ensure that you provide a clear and comprehensive contents list. The key competency template is designed to allow easy and efficient assessment of your supporting documentation against the seven key competencies and their corresponding enabling factors.

**A completed key competency template could look something like this – for example:**

	<b>Document supplied</b> <b>(List only the title of the documents you are referring to)</b>	<b>Location in your application</b> <b>(such as page or appendix number)</b>
<b>Row 1: Information relating to your physiotherapy qualification, issued by the university</b>	<i>Curriculum</i> <i>Academic transcript</i> <i>Clinical hours profile</i>	<i>Pages 23-25</i> <i>Appendix D</i> <i>Appendix E</i>
<b>Row 2: Post-qualification physiotherapy experience</b> (from within the last ten years).	<i>CV</i> <i>Validation of Work History form from Joe Bloggs</i>	<i>Pages 4-6</i> <i>Being sent directly to Board</i>
<b>Row 3: Your three to five items of supporting evidence relating to your Post Qualification Experience.</b>	1. <i>Reflective statement – First night on-call</i> 2. <i>Performance Appraisal – Neurology Rotation</i> 3. <i>Course Certificate and Outline – Ankle Sprains</i>	<i>Appendix L</i> <i>Appendix N</i> <i>Appendix U</i>

3. Applicants are required to complete the Essential Components template, referring to their curriculum and supporting evidence.

**Note: The Board requires a typed, hard copy of your completed key competency templates. The Board only accepts the templates that are available on the website.**